

NW  
796.06  
J296  
1903  
c.1

14053

# BY-LAWS AND RULES

• OF THE •

## James Bay Athletic Association

### VICTORIA, B. C.

INCORPORATED JANUARY 20TH, 1890

---

ADOPTED 11TH JULY, 1902

---

VICTORIA, B. C.  
THE COLONIST PRINTING & PUBLISHING CO., LTD. LTD.  
1903

# **BY-LAWS AND RULES**

**- OF THE -**

## **James Bay Athletic Association**

**VICTORIA, B. C.**

**INCORPORATED JANUARY 20TH, 1890**

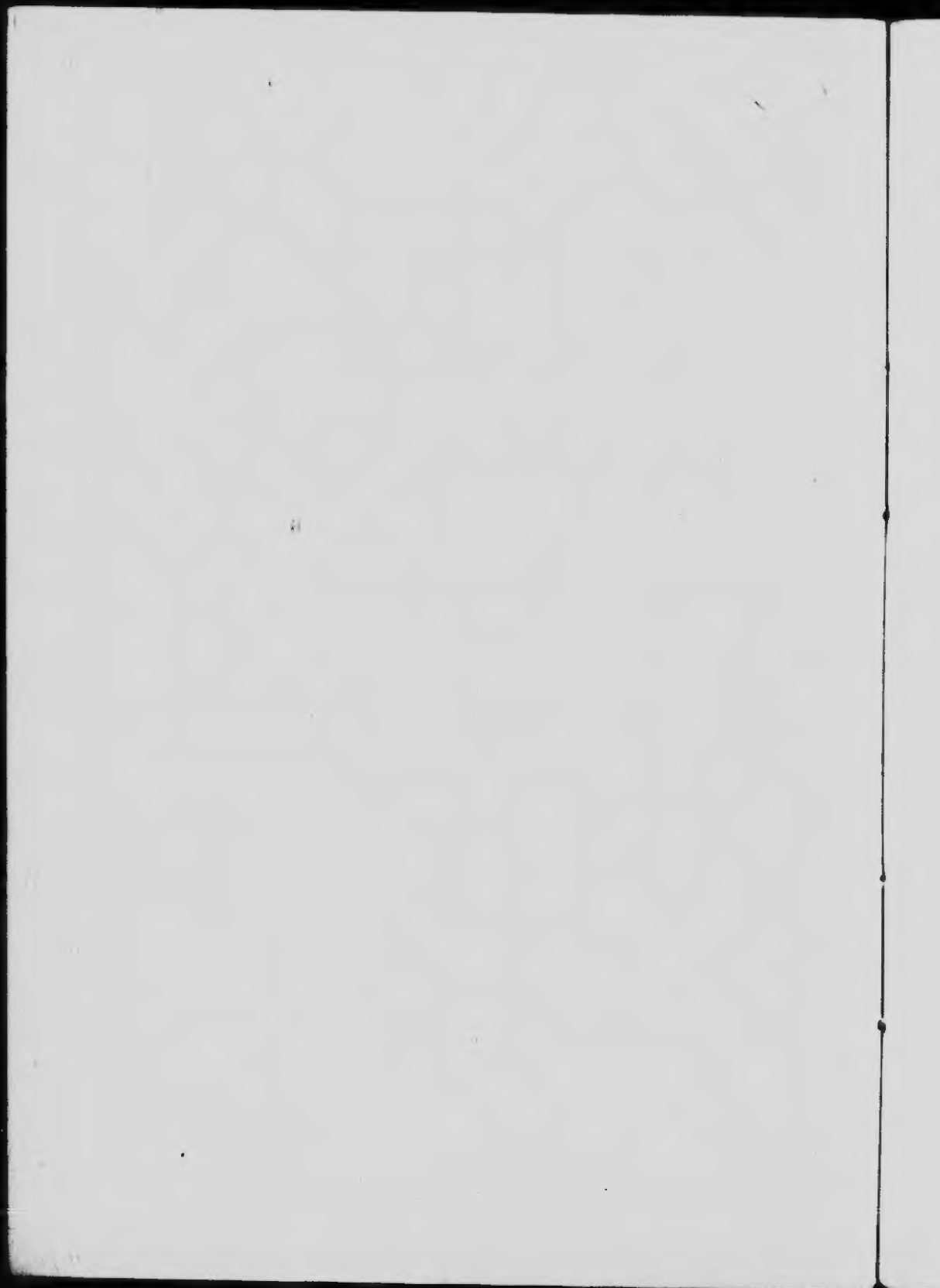
---

**ADOPTED 11TH JULY, 1902**

---

**VICTORIA, B. C.**

**THE COLONIST PRINTING & PUBLISHING Co., LTD. LY.  
1903**



**BY-LAWS AND RULES**  
**OF THE**  
**JAMES BAY ATHLETIC ASSOCIATION**

**LIMITED LIABILITY**

---

**SHARES**

1. The shares of the Company shall be under the control of the Trustees, who may dispose of the same to such persons and at such times as they think fit, but they shall not be issued or allotted until fully paid for.

2. The share certificates shall be issued under the seal of the Company, and signed by one Trustee and countersigned by the Secretary-Treasurer or some other person appointed by the Trustees.

3. Every transfer of any share shall be executed by the transferor and transferee, and

153044

the transferor shall be deemed to remain the holder of such share until the name of the transferee is entered in the register book.

4. The instrument of transfer shall be in writing in the following form:

"I, A. B., of.....in consideration of the sum of.....dollars paid to me by C. D., of..... hereinafter called 'the said transferee,' do hereby transfer to the transferee..... shares, numbered..... in the undertaking called the 'James Bay Athletic Association, Limited Liability,' to hold unto the said transferee, his executors, administrators and assigns, subject to the several conditions on which I held the same immediately before the execution hereof; and I, the said transferee, do hereby agree to take the said shares subject to the conditions aforesaid.

"As WITNESS our hands the.....day of ....., 19..."

5. Before registration of any transfer the instrument of transfer shall be left at the office of the Company, together with the certificate of the shares to be transferred, and with such other evidence (if any) as the Trustees may require to prove the title of the trans-

feror, and the transfer shall thenceforth be kept by the Company.

6. There shall be paid to the Company in respect of the registration of any transfer such fee, not exceeding fifty cents, as the Trustees deem fit.

### SHAREHOLDERS' MEETINGS

7. The annual meeting of the Company shall be held on the first Tuesday in the month of February in each year for the reception of the report of the Trustees, Committee of Management, the Secretary-Treasurer's financial statement, which shall be audited and circulated among the shareholders at least five days before the meeting by leaving the same in a conspicuous place on the Company's club premises, and for the election by ballot of the Trustees and the Auditor, and for the transaction of such other business as may be brought before it.

8. The Trustees may, whenever they think fit, and they shall upon the requisition made in handwriting by shareholders holding in the aggregate not less than one-tenth of the whole number of shares for the time being issued

convene an extraordinary meeting of the shareholders of the Company.

9. Any such requisition shall specify the object of the meeting required, and shall be signed by the shareholders making the same, and left at the office of the Company. It may consist of several documents in like form each signed by one or more of the requisitionists. The meeting must be convened for the purposes specified in the requisition, and if convened otherwise than by the Trustees for those purposes only.

10. In case the Trustees for seven days after receipt of such requisition fail to convene an extraordinary meeting to be held within fifteen days after such receipt, the requisitionists, or any other shareholder holding the required number of shares, may themselves convene an extraordinary general meeting.

11. Seven days' notice, at least, of every general meeting, specifying the place, day and hour of meeting, and in case of special business, the general nature of such business shall be given to the shareholders by posting to them the same, addressed at his last known address, or by advertisement published in one

of the local daily papers for at least seven days before the date fixed for such meeting, but the non-receipt of any such notice by any shareholder shall not invalidate the proceedings of any general meeting.

12. Twenty shareholders shall form a quorum for the transaction of business at all meetings of shareholders, and five persons shall form a quorum for the purpose of adjourning any such meeting.

#### **PROCEEDINGS AT SHAREHOLDERS' MEETINGS**

13. The following shall be the order of business at all shareholders' meetings:

- (1) Minutes of preceding meeting.
- (2) Reception of reports.
- (3) Communications.
- (4) Elections.
- (5) Miscellaneous.
- (6) Adjournment.

14. Each shareholder, either in person or by proxy, shall be entitled to as many votes as he owns shares of stock, and on the election of Trustees the five persons (being shareholders) receiving the greatest number of votes shall be Trustees.



15. Proxies shall be in writing and shall be attested by one or more witnesses, and shall be handed to the Secretary-Treasurer at least forty-eight hours before the hour for the meeting.

### TRUSTEES

16. When any vacancy shall happen among the Trustees by death, resignation, or otherwise, it shall be filled for the balance of the year by the remaining Trustees appointing another or other shareholders to that office.

17. The Trustees may meet together for the dispatch of business, adjourn and otherwise regulate their meetings, and proceedings, as they think fit, and may appoint their own Chairman.

18. The Trustees and all officers of the Company shall at all times have full and free access to the Club House, boat house, and all other buildings and premises of the Company.

### PRESIDENT

19. It shall be the duty of the President to preside at all meetings; to see that the rules of the Company are strictly enforced; to order special meetings of the members upon the re-

quest of the Committee of Management, or the written request of any ten members as provided for in Section 59 hereof; and also special meetings of the shareholders upon the request of the Trustees, or upon the requisition of shareholders holding in the aggregate not less than one-tenth of the whole number of shares for the time being issued as provided in Section 8 hereof; to declare the votes and to have a general supervision over the affairs of the Company. In the absence of the President, the Vice-President shall perform his duties, or should no such officer be present at a meeting a chairman shall be chosen by vote. The President shall be ex-officio a member of all committees and preside at all meetings of the same.

#### **DUTIES OF SECRETARY-TREASURER**

20. The Secretary-Treasurer shall be appointed by the Trustees and he need not be a shareholder in the Company. It shall be his duty to keep an accurate record of the proceedings of all meetings of the Company, the Trustees and the Committee of Management. He shall have custody and charge of and keep the books of the Company, collect all subscriptions and moneys due the Company, and

grant discharges for the same on the regular printed forms. He shall keep a full record of the name and address of each shareholder and member, notify candidates of their election and the shareholders and members of all meetings, conduct the correspondence, keep copies of all letters written and files of all received. His books and vouchers shall at all times be subject to the inspection of the auditor, and shall be produced whenever they may be required by the Trustees or Committee of Management. He shall deposit all moneys in his hands in the regular bank account of the Company as soon as the amount shall exceed ten dollars. He shall render a statement of all receipts and expenditure, and exhibit the bank book to the Trustees and Committee of Management at every meeting, and a cash statement once a month (or more frequently, if deemed necessary), prepare the regular annual reports and statements, and perform such other duties in connection with the Company as he may be directed to do by the Committee of Management or Trustees. He shall make out and serve a notice upon every member whose subscription is two months in arrears, and if the same remain unpaid for two weeks longer shall report the fact to the Committee

of Management, and when ordered by the Committee of Management shall post their names on the bulletin. He shall furnish a guarantee bond for the proper performance of his duties, of such an amount as the Trustees shall deem necessary. Such bond shall be placed in charge of the President. He may resign his post by giving one month's notice in writing, or his services may be dispensed with on the same notice, or for cause without notice; and he shall be empowered on the certificate of the Committee of Management to pay by cheque as provided for in these By-Laws all the regular monthly running expenses of the Company, and any additional petit account or accounts, not exceeding in the whole the sum of fifteen dollars in any one month.

### THE SEAL

21. The Trustees shall forthwith provide a common seal for the Company, and they shall have power from time to time to destroy the same, and substitute a new seal in lieu thereof.

22. The Trustees shall provide for the safe custody of the seal, which shall never be used except in pursuance of a resolution of the Trustees, and in the presence of one Trustee at

the least, who shall sign every instrument to which the seal is affixed, and every such instrument shall be countersigned by the Secretary-Treasurer, or some other person appointed by the Trustees.

### ACCOUNTS

23. The Trustees shall cause accounts to be kept of all the receipts, credits, payments, assets and liabilities of the Company, and of all other matters necessary for showing the true state and condition of the Company, and the accounts shall be kept in such books and in such manner as the Trustees think fit, and to the satisfaction of the Auditor.

24. The books of account shall be kept at the office of the Company, or at such other place as the Trustees may from time to time determine.

25. Once, at least, in every year the Trustees shall lay before the Company in general meeting a statement of the income and expenditure for the past year up to a date not more than one month before the meeting; the statement so made shall show, arranged under convenient heads, the amount of gross expenditure, distinguishing the expense of the establishment,

salaries and other matters. Every item of expenditure, fairly chargeable against the year's income shall be brought into account, so that a just balance of profit and loss may be laid before the meeting. And in cases where any items of expenditure, which may in fairness be distributed over several years, have been incurred in any one year, the whole amount of such item shall be stated, with a reason why a portion of such expenditure is charged against the income of the year.

26. A general balance sheet shall be made out in every year, and laid before the Company in general meeting, and shall contain a summary of the assets and estimated liabilities of the Company made up to the same date as the aforesaid statement, and arranged under convenient heads.

27. Every such balance sheet shall be accompanied by a report of the Trustees as to the state and condition of the Company, and as to the amount which they recommend to be paid out of the profits by way of dividend or bonus to the shareholders, and the amount (if any) which they propose to carry to the reserve fund, and the account, balance sheet and report

shall be signed by two Trustees and countersigned by the Secretary-Treasurer.

28. Every such balance sheet shall, if ordered, after being adopted by the shareholders, be published once in the daily issue of a newspaper published in the City of Victoria.

29. The accounts of the Company shall be annually examined and the correctness of the balance sheet ascertained by an Auditor to be elected by the Company at the annual meeting each year.

30. The Auditor may be a shareholder of the Company, but no Trustee or other officer of the Company shall be eligible as an Auditor during his continuance in office, and no other person who is interested, otherwise than as a shareholder, in any transaction of the Company, shall be eligible as an Auditor during the continuance of his interest.

31. The remuneration of the Auditor shall be fixed by the Company in general meeting.

32. Any retiring Auditor shall be eligible for re-election.

33. Any casual vacancy occurring in the

office of Auditor shall forthwith be filled up by the Trustees.

34. The Auditor shall be supplied with copies of the profit and loss account and balance sheet intended to be laid before the Company in general meeting seven days, at least, before the meeting at which the same are to be submitted, and it shall be his duty to examine the same with the accounts and vouchers relating thereto and to report to the Company in general meeting thereon.

35. The Auditor shall at all reasonable times have access to the books and accounts of the Company, and he may in relation thereto apply to the Trustees, or other officers of the Company, for any information he may require.

### FUNDS

36. The Secretary-Treasurer shall be the custodian of all the funds of the Company, and he shall deposit the same in some chartered bank in Canada, to be named by the Trustees, to the credit of the Company, and all payments over the amount of \$5.00 shall be made by cheque signed by the Secretary-Treasurer and countersigned by the President or one of the Trustees.



**MEMBERSHIP**

37. Membership shall be limited to male persons who are amateurs, and persons of good moral character, over the age of eighteen (18) years, except as hereinafter provided.

38. An amateur is one who has never competed for a money prize or staked bet, or with or against any professional for any prize, or who has never taught, pursued or assisted in the practice of athletic exercises as a means of obtaining a livelihood.

39. There shall be nine (9) classes of members:—

- (1) Shareholder members.
- (2) Resident members.
- (3) Non-resident members.
- (4) Life members.
- (5) Associate members.
- (6) Junior members.
- (7) Honorary members.
- (8) Lady members
- (9) Absent members.

40. Every application for membership shall be made in writing by the applicant and addressed to the Secretary-Treasurer, stating

his name, age and address, that he is an amateur according to the definition contained in these By-Laws, and that he will, if elected, conform to the By-Laws and Constitution of the Company, and such application shall be endorsed by three members and posted on the bulletin board of the Club House for seven days prior to action thereon, which may be had at the next regular meeting of the Committee of Management:—

(a) Voting shall be by ballot, and one black ball in five shall exclude.

### **SHAREHOLDER MEMBERS**

41. All persons who are at the date hereof shareholders in the Company shall, upon complying with the provision of Section 40 hereof, be entitled to become members, provided that this Section shall not be applicable to persons who have, or may become shareholders by transfer or assignment. The dues shall be one dollar per month, payable quarterly in advance, on the 1st day of January, April, July and October in each year.

### **RESIDENT MEMBERS**

42. Each member shall pay an initiation fee of five dollars to the Secretary-Treasurer,

which sum must accompany his application for membership but will, in the case of the application being rejected, be refunded. The dues shall be the same and shall be payable in the manner and at the times mentioned in the last preceding section. Resident members shall have no interest in the property of the Company.

#### **NON-RESIDENT MEMBERS**

43. Persons having no permanent place of residence or business in Victoria, or within five miles thereof, may be elected non-resident members. Non-resident members shall have all the rights of resident members, except that of voting, holding office, or having any interest in the property of the Company. Non-resident members shall pay an initiation fee of five dollars, and one-half the monthly dues paid by shareholder and resident members as hereinbefore provided.

#### **LIFE MEMBERS**

44. Upon the payment of the sum of one hundred dollars by any member, such member's dues being paid to that date, he shall by the consent of the management committee become exempt from all further payment of dues,

and shall be constituted a life member, subject to the rules and regulations, including expulsion.

A member who, at the date of the adoption of these By-Laws, has been for twelve (12) consecutive years' standing, shall be a life member.

### **ASSOCIATE MEMBERS**

45. Any person on the regular staff of any chartered bank doing business in the City of Victoria may become a member upon complying with all the provisions of Section 40 hereof, other than the provision for payment of the sum of \$5.00 as an initiation fee, and payment of monthly dues, in the event of the said bank agreeing to subscribe towards the funds of the Company a sum sufficient to aggregate in the whole ten dollars per annum for three-fourths of the members on the regular staff of such bank during the year, such sum to be payable in advance; and provided further, that in the event of any such person being discharged from the said bank, or being transferred to some other branch thereof, then and in such case his successor in office shall be entitled to become a member in his place and stead.

The privileges of a member of this class shall be the same as the privileges of a regular

member thereof, save those of voting and holding office, or having any interest in the property of the Company.

### JUNIOR MEMBERS

46. Youths between the ages of fourteen and eighteen shall be eligible to junior membership subject to election according to Section 40 of the By-Laws. A junior member, having reached the age of eighteen years, becomes eligible to senior membership, and may become a regular or senior member by applying for senior membership and being elected in accordance with Section 40 of the By-Laws, and by paying the whole amount of the initiation fee, less the amount already paid for junior initiation. A junior, having reached the age of eighteen years, must apply for senior membership within thirty (30) days after having reached said age and be elected in accordance with Section 40 of the By-Laws, or by force of this By-Law he ceases to be a member. The dues of junior members shall be six dollars per annum, payable quarterly in advance on the 1st day of January, April, July and October.

The initiation fee for junior members shall be \$2.50.

Such members shall be entitled to the use of the gymnasium, baths, dressing rooms, boats and tennis grounds on every week day between the hours of 9 a. m. and 5 p. m., except upon Tuesdays and Fridays between 9 a. m. and 3 p. m., and on Saturdays between the hours of 9 a. m. and 1 p. m.; these privileges, however, to be subject to such rules and regulations as may be passed by the Committee having charge of such matter or sport.

Nothing in this section shall prevent the Committee of Management from suspending the privileges herein conferred when the Club House is in use for some special event of the Club, or any Saturday afternoon; PROVIDED, that the Management Committee, at its option, may change the privileges of junior members. The privileges of this class shall not extend to voting and holding office, or having any interest in the property of the Company.

### HONORARY MEMBERS

47. The Management Committee shall have power to elect any prominent person, or officer in the regular forces of the Navy or Army as an honorary member. The privileges of a member of this class shall be the same as the privileges of a regular member, save those

of voting and holding office, or having any interest in the property of the Company. They shall also be exempt from payment of dues.

### **LADY MEMBERS**

48. Upon written application of any member the Management Committee may authorize the Secretary to issue to any lady over the age of sixteen years a ticket, granting certain privileges in this section enumerated. Each member is entitled to apply for membership on behalf of any lady. Lady members shall have exclusive use of the gymnasium and reading room, and the use of the tennis courts at such times as may be fixed by the Management Committee. The dues for lady members shall be five dollars per year, payable in advance, no initiation fee being required.

### **ABSENT MEMBERS**

49. Any member, other than associate, life and lady members, who leaves the city for a period of three months, or longer, may, by giving notice in writing to the Secretary, be placed on the list of absent members, and be subject to the payment of yearly dues of three dollars, payable in advance, during the period of absence.

50. The above sections as to membership shall not apply to members and shareholders of the Company who are at the date hereof in good standing, except as to payment of dues.

51. Any shareholder or resident member paying the sum of ten dollars in advance in any year, in lieu of the dues payable by Sections 41 and 42 hereof, shall be entitled to all the privileges of such membership for one year from the date of such payment.

52. Any member objecting to the election or rejection of any candidate for membership shall, within ten days from such election or rejection, signify his objection to the Committee of Management in writing, who shall take it into consideration. Should he desire a fuller scrutiny than that afforded by the Committee, it shall be incumbent on the Secretary-Treasurer, on receiving a requisition to that effect, signed by the members, to call a special meeting of the members for the purpose of confirming or reversing such election or rejection.

On the election of a member it shall be the duty of the Secretary to furnish such member with a ticket of membership distinguishing the class, and a copy of the By-Laws.



## TERMINATION OF MEMBERSHIP

### 53. Membership shall be terminated

(a) By voluntary resignation; PROVIDED, that such resignation be rendered in writing addressed to the President or Secretary, to be acted upon by the Committee of Management; and no such resignation shall be accepted unless the resigning member shall be, at the time, in good standing and shall have liquidated all arrears due the Company, including dues for the month in which his resignation is tendered;

(b) By forfeiting his status as an amateur under a finding or decision of the Board of Managers of such central association as this Company is or may become a member of, duly confirmed by the Committee of Management of this Company, or under a finding or decision of the Committee of Management of this Company;

(c) For the failure to pay monthly dues as hereinafter provided;

(d) If any member shall be charged by any other member in writing, addressed to the President, Secretary, or Committee of Management, with conduct injurious to the good order,

peace or interest of the Company, or at variance with its By-Laws and Rules, the Committee of Management shall thereupon inform him thereof in writing, and if, upon enquiry, the Committee of Management shall be satisfied with the truth of the charge and that the same demands such action, the Committee shall request him to resign, and if he declines to do so, it may, after giving him an opportunity to be heard, suspend or expel him.

By arrears is meant all indebtedness of every nature and description.

54. In case the member is dissatisfied with the decision of the Committee of Management he shall so notify the President, or, in his absence, the Vice-President, who shall call a meeting of the members within thirty days after such notification, and shall give the accused member ten days' notice of the time of such meeting. At the meeting so called, the charges, proceedings and decisions shall be laid before the meeting which, by a majority vote of those present, may sustain, reverse or annul the decision of the Committee and finally dispose of the charges so made.

55. Dues shall become delinquent if not paid within two months after the date provided

for payment thereof. After such dues become delinquent the name of any member in arrears may, if the Committee of Management so direct, be posted on the Club bulletin for a period of ten days, and such member shall be notified thereof by registered letter addressed to his last known place of abode, and in the event of non-payment within one month from the date of such posting, such person shall cease to be a member.

#### **RE-INSTATEMENT**

56. A member who has been suspended may be re-instated by payment of his arrears and submission of his name to the Committee of Management, who shall ballot upon same as in the case of original application. A member who has resigned may become a member by presenting his application duly signed as in his original application, subject to election, as provided in Section 40 hereof.

#### **MEMBERS' MEETINGS**

57. The members shall meet together on the first Tuesday in February in each year for the reception of the report of the Committee of Management, and the election by ballot of a Committee of Management, consisting of ten

members in good standing and a President and Vice-President to be elected by the shareholders, who shall hold office for the ensuing year, or until displaced, and for the transaction of such other business as may be brought before it.

58. Candidates for election to the Management Committee must be proposed and seconded in writing by two members in good standing and transmitted to the Secretary-Treasurer, who shall endorse such nomination paper and post same on the bulletin board, at least three days before the annual meeting.

59. A special meeting of the members may be called whenever the Committee of Management shall deem it expedient, or whenever the President or Vice-President shall be requested to call one by the written request of ten members, setting forth the purposes of the meeting. Three days' notice by circular or advertisement in a daily paper published in Victoria shall be given to the members of any special meeting of the members.

60. None but members in good standing shall be present or vote at any meeting of the members.

61. Twenty members shall constitute a quorum for the transaction of all business, and five members shall constitute a quorum for the purpose of adjournment.

62. Each member shall be entitled to one vote only.

63. A member in good standing shall mean a member who has paid all his dues for the quarter previous to the time of the meeting.

### OFFICERS

64. The officers of the Company shall consist of a President and Vice-President, who shall be shareholder members, to be elected at the annual meeting of the shareholders, and a Secretary-Treasurer and Auditor, to be elected as aforesaid.

### COMMITTEE OF MANAGEMENT

65. It shall be the duty of the President, or in his absence, the Vice-President, to preside at all meetings of the Committee of Management, and at all meetings of the members.

6. The Committee of Management may make rules governing its own meetings and fill vacancies occurring through death or resigna-

tion. It shall hold regular meetings on the second Tuesday in each month, at the Club House, or such other place as they may desire. Seven members shall constitute a quorum for the transaction of business.

67. The order of business at all regular meetings of the Committee shall be as follows:

- (1) Minutes of preceding meeting.
- (2) Unfinished business.
- (3) Proposals for membership and election.
- (4) Communications.
- (5) Reports.
- (6) Miscellaneous.
- (7) Adjournment.

68. The Committee of Management shall have the full and entire control of the management of the Club House, boating house and premises, and all personal property of the Company, except the books, funds and securities for money; and shall have the right to appoint such sub-officers, trainers, servants and assistants as they think fit, but at such salaries or for such remuneration as shall be fixed by the Trustees. They shall enforce the preservation of order and obedience to the By-Laws of the Company, and shall have the right to

expel members as hereinbefore provided. They shall have the right to appoint, from among themselves, all sub-Committees, and shall have entire control of all entertainments, and generally they shall perform all such duties as are usually performed by similar committees in association clubs and companies of a like character. They shall have the right to make House rules and rules governing any branch of athletics which the Company may take up.

69. The Committee of Management shall be responsible to the members for all their acts, which may at any time be reviewed by the members in general or special meeting, and at such meeting the Committee or any member of it may be displaced and others elected in their places or stead by two-thirds' vote of the members present.

70. The Committee of Management shall elect annually from amongst themselves, with instructions for their guidance, the following standing committees and respective chairmen thereof:

(a) An Outdoor Athletic Committee, to consist of at least three members, which Committee shall have general charge of all outdoor

games given, the selection of the dates thereof, track and athletic grounds; and generally to them shall be referred all matters pertaining to outdoor athletic exercises, other than boating and tennis, by Club members.

(b) A House Committee, to consist of at least five members. It shall have general charge of the Club buildings, other than boat house, and the contents thereof, and shall enforce all House rules. It shall be the duty of this Committee to have general charge of the management and administration of the gymnasium and hand-ball courts, and indoor athletics, the date of all indoor contests not under the jurisdiction of other committees, and generally to them shall be referred all matters pertaining to indoor athletic exercises by Club members.

(c) The Boating Committee shall consist of at least five members, and shall have entire control of all Club boats, property, boat-houses and men in and about the same, and it shall be their special duty to look after and promote the boating interests of the Company. They shall arrange Club races, and there shall be an annual regatta on a date to be arranged by the Committee of Management. They shall select



any crew or crews they see fit to represent the Company in any competition.

(d) The Tennis Committee, which shall have charge of all matters relating to tennis.

(e) Each sub-Committee shall have power to make regulations governing the department under their control, not inconsistent with the By-Laws.

71. All sub-Committees shall make reports in writing to the Management Committee at each regular meeting thereof.

72. Any member of the Board of Management, other than the President and Vice-President, who shall absent himself for three consecutive monthly meetings of such Committee, unless he shall have previously obtained permission of the President so to do, or shall present at the next monthly meeting an excuse for his absence satisfactory to a majority of the Committee present, shall be considered as having resigned as a member of such Committee and cease to be a member thereof.

### BILLS AND REQUISITIONS

73. No goods, materials or supplies shall be furnished or ordered, nor shall any repairs

be done or work ordered, except as authorized by the Committee of Management. No item of expenditure of more than \$25.00 in any month shall be incurred by the Committee of Management unless authorized by the Trustees.

### GUESTS AND VISITORS

74. None but members and guests or visitors introduced by a member shall be admitted to the Club House or grounds. A member may at any time introduce a stranger and shall thereupon register his name, residence and date of introduction in a book to be kept for that purpose, to which said member shall affix his name. Such introduction shall not confer upon such stranger the right of entrance at any other time, but at the request of a member, a non-resident of the city, on the consent of two members of the Committee of Management, may be allowed the privileges of the Club for two weeks. A card shall be issued to each visitor, signed by the Secretary.

75. Any stranger, guest or visitor violating any of the laws of the Company may be notified by any member of the Committee of Management, through the member by whom he was introduced, that he can no longer enjoy the

privileges of the Club, and members will be held responsible for the conduct of their guests or for any debt or liability that may accrue to the Club on their account.

76. The privileges of the Club may, at the discretion of the Committee of Management, be temporarily extended to crews or members of other clubs while training, or to competitors from other cities.

77. This Company shall not enter any contests or competitions on Sunday, nor permit the Club House or grounds to be used for that purpose on said day ; PROVIDED, however, that the provisions of this section shall not prohibit individual members from the use of the house for proper recreation and practice in an orderly and quiet manner on Sunday.

78. This Company shall express no opinion on any religious, political or social question.

#### **CLUB COLORS AND UNIFORMS**

79. The colors of the Company shall be white and navy blue, and shall be worn by all members and teams in every competition. Passes and badges shall be issued to members only on payment of price of same and current subscription.

## AMENDMENTS OR REPEALS

80. The constitution may be altered or varied by a two-thirds' majority of the shareholders present at a meeting specially called for that purpose.

81. The By-Laws may be altered from time to time by the shareholders at any meeting specially called for that purpose, provided that six days' notice thereof shall be given to the Secretary-Treasurer in writing, stating the proposed amendment, and the Secretary-Treasurer shall immediately on such receipt post a notice on the Club bulletin board giving the particulars contained in the notice.

## PRIVILEGES FREE TO MEMBERS

- (a) General use of Club premises and boats.
- (b) Shower and tub baths.
- (c) Reading room.
- (d) Card room.
- (e) Access to all departments of the Club except the office and caretaker's quarters.

## CHARGES FOR SPECIAL FEATURES.

Special features of the Company which entail any expense to members, in addition to the regular dues, are as follows:

(a) Rent of lockers, \$1.00 a year, payable in advance.

(b) Rent of boat racks, 50 cents a month, or \$5.00 a year, payable in advance.

(c) Playing tennis, \$5.00 per year, payable in advance.



## HOUSE RULES

---

1. The Club House and Gymnasium shall be open every week day from 7 a.m. till 11 p.m.

2. No youth under eighteen years of age shall be admitted to the Club, except as in the By-Laws provided.

3. A member introducing a stranger must thereupon register his name, residence and date of introduction in the book kept for that purpose.

4. No person residing in the City of Victoria, and no person whose place of business is in such city may be introduced more than once in two months, nor can such visitor be permitted to use the Gymnasium or baths.

5. No subscription paper may be circulated or posted upon the Club Bulletin, nor may any article be exposed for sale in the Club House, without the permission of the House Committee or its Chairman.

6. No member shall take away from the Club House any of its property or chattels un-

less upon such terms as may be decided by the Committee.

7. No member shall use the private property of another member without his permission.

8. Any property of the Club injured or destroyed by a member or his guest shall be charged to such member.

9. No game of cards shall on any account be played for money, and no games of any kind shall be played in the Club House on Sunday, except in accordance with the requirements of Section 77 of the By-Laws.

10. No gambling or betting shall be allowed on the premises.

11. No refreshments shall be allowed without the special sanction of the Committee.

12. No intoxicating liquors shall be brought into the premises on any pretense whatever.

13. Members are requested to make complaints in writing signed by themselves to the sub-Committees for the time being, if any matters in the administration of the several branches of the Association seem to need correction.

14. No member shall bring a dog or any other animal into the Club House.

15. While in the Club House members are expected to behave as gentlemen and not make unnecessary noise or use profane language.

16. Members after using any books, cards, or other articles in the Gymnasium, or any of the effects in the Club House, shall immediately replace them in their respective places.

17. No games, other than cards, chess, billiards and games of like character shall be allowed in the card room.

18. No games of any description (except chess) will be allowed in the reading room.

19. Members using the baths shall, when finished, leave everything in proper order.

20. No servant shall leave the Club House on the private business of any of the members.

21. No reprimand shall be given the servants or employees of the Club by the members, but any lack of courtesy or attention to their duties must be reported to the Committee in whose department they are employed.



22. No political or sectarian demonstration shall be allowed in the Club House.

23. Members must not write on or disfigure any notices which may be placed in the building.



## GYMNASIUM RULES

---

1. Visitors will not be allowed on the Gymnasium floor during class hours.
2. While exercising members are requested to wear neat and clean apparel. White or black full tights or knee pants (supporters underneath) and jerseys. Ordinary apparel may, however, be worn, but in all cases, slippers or light shoes without heels.
3. The wearing of finger rings while exercising is positively forbidden.
4. Members unacquainted with the use of the apparatus must apply to the instructor or his assistant for advice, and his or their permission must be obtained before its use is attempted.
5. All movable apparatus must be used carefully, and at once returned to its place after using.
6. Any member damaging any piece or pieces of apparatus shall be liable to pay for the full extent of such damage. All breakages

must be reported at once to the Inspector or Caretaker.

7. Members wishing to rent lockers must make application to the Caretaker or Secretary.

8. Smoking will not be permitted in the Gymnasium or dressing-rooms.



## BOATING RULES

---

1. The Boating Committee shall meet once a week during the boating season, or oftener if they see fit; three (3) members of the Committee shall be a quorum.

2. None but members shall be allowed to keep a boat at the boat house.

3. The Boating Committee shall have full control of all Club boats and boating apparatus. They shall regulate the use of same. They may withdraw any of same from use; or they may reserve the use thereof to such members as they may select to represent the Association in any race, or for any other purpose.

4. No member shall row in the club racing boats until he has obtained permission from the Boating Committee, and said Committee shall not grant such permission until such member shall have shown himself qualified to use and care for such racing boats.

5. Members or crews wishing to use Club boats must make application to the Boating

Committee, who shall arrange time for use or practice.

6. No member or crew shall contend for any public prize under the name of the Association without the sanction of the Boating Committee.

7. The Boating Committee may select any crew or crews they see fit to represent the Association in any competition.

8. The member pulling the stroke oar in any boat shall be the captain of his boat for the time being. He shall have full control over the crew and boat and must promptly report to a member of the Boating Committee any trouble arising, or contemplated change in crew.

9. No person or persons in a racing boat, the property of the Association, shall make a landing or landings away from the Association boat house unless compelled so to do by accident.

10. Every member of a crew on landing at the Club boat house must assist in housing the boat, and see to the stacking of oars in their proper places.

11. The uniform shall be navy blue caps, navy blue sleeveless jerseys, bound round neck and arms with white, and navy blue breeches, the Club badge, monogram "J.B.A.A.," blue letters on a white shield, shall be worn on the left breast of the jersey. These colors to be worn in all competitions.

12. Members shall not be allowed to wear Club uniform on Sunday.

13. The laws of boat racing as adopted by the Canadian Association of Amateur Oarsmen shall govern all races of the Association.

14. Any damage done to oars, boats or apparatus must be reported to the Caretaker, or a member of the Boating Committee immediately on landing.

15. The crews must strictly adhere to the time set for practising, and to such time limit for use of boat as may be fixed by the Boating Committee.

16. The crews, on nearing a point about opposite Jones' boat house, must slacken down and row easy from there to the Club House, and no spurling shall be indulged in within these limits.

17. No crew shall row any boat, the property of the Association, through or under the Gorge bridge.

18. If it is found on enquiry that a breakage in oars or damage to boats is due to the carelessness of any member or members of a crew, such member or members shall be responsible for the damage done and be liable for the cost of same.

19. No member shall take away from the boat house any property or chattels of the Association, except upon such terms as shall be decided by the Boating Committee.

20. The property of any member stored in the boat house shall not be used, or removed therefrom, by any person without the owner's written authority.

21. Members are requested to make complaint in writing above their own signatures, addressed to the Boating Committee, of any matter within the administration of the said Committee, which may, to them, seem to need correction.

22. Copies of above rules shall be posted in conspicuous places in the boat house for the guidance of members.

